

## AGSM @ UNSW Business School

# Recognised Prior Learning (RPL) Protocol and Procedure

The AGSM seeks to ensure the highest quality learning experience for all students. When a student can demonstrate mastery in a specific topic area, AGSM Programs may award RPL for that subject.

**Prospective students are expected to apply for RPL during their application process.**

In all cases, RPL is at the discretion of the Program Authority; this RPL policy may change at any time without notice. The ability to apply for RPL is strictly governed by the guidelines below.

### General

In accordance with UNSW policy, students will be granted RPL for no more than 50% of a UNSW program.

### MBA (Executive)

- RPL may be made available for Stage 1 courses; *except* MNGT6211 The Executive Blueprint (EB)
- RPL is not available for Stage 2 – Executive Agenda Year (EAY)
- RPL may be approved for a completed postgraduate degree awarded up to 6 years ago for a maximum of four courses, where students can demonstrate a level of mastery equivalent to a Credit average (65) or better
- RPL may be approved for incomplete postgraduate degree undertaken up to 6 years ago for a maximum of up to seven courses, where students can demonstrate a level of mastery equivalent to a Credit average (65) or better
- In some circumstances, specified RPL for an undergraduate degree completed up to 6 years ago *may* be granted where the student can demonstrate a level of mastery equivalent to a Credit average (65) or better AND either a Major or Specialisation, OR recent, demonstrated professional management experience *in that specific area of 5 years or more. Additional Professional Reference(s) may be required to support the application*
- Current CA/CPA members in good standing are eligible for RPL for two Core subjects; MNGT6210 Accounting and Financial Management and MNGT6321 Corporate Finance. Students seeking this RPL must also provide confirmation of current membership in Good Standing from the relevant institute
- RPL for two unspecified Elective courses *may* be granted for students who have successfully completed AGSM's Certificate of Executive Management & Development (CEMD). Students will be required to demonstrate their mastery of this area in their application for RPL
- Students who have completed the AGSM Graduate Certificate in Change Management (GCCM) program with a WAM of 65 or more may be eligible for RPL of up to four subjects towards the MBA (Executive); 1 specified Core (MNGT6275 Managing People & Organisations) and 3 unspecified Electives
- Students who have completed The Centre for Social Impact's Graduate Certificate in Social Impact (GCSI) program with a WAM of 65 or more may be eligible for RPL of up to four courses towards the MBA (Executive); 1 unspecified Core and 3 unspecified Electives.

### MBAX – MBA (Change), MBA (Technology), MBA (Social Impact), MBA (Finance)

- RPL is not available for Capstone courses
- RPL from an awarded postgraduate degree undertaken up to 6 years ago is possible for a maximum of up to four specified courses, where students can demonstrate a level of mastery equivalent to a Credit average (65) or better

- RPL from an incomplete postgraduate degree undertaken up to 6 years ago is possible for a maximum of up to six specified courses, where students can demonstrate a level of mastery equivalent to a Credit average (65) or better
- Current CA/CPA members in good standing are eligible for RPL for up to two Core subjects; MNGT6210 Accounting and Financial Management and MNGT6321 Corporate Finance. Students seeking this RPL must also provide confirmation of membership in good standing from the relevant Institute
- Current CFA members in good standing are eligible for RPL for one Core subject; *MNGT6321 Corporate Finance*. Students seeking this RPL must also provide confirmation of membership in good standing from the relevant Institute
- Students who have completed the AGSM Graduate Certificate in Change Management (GCCM) program with a WAM of 65 or more are eligible for RPL of up to four specified Electives towards the MBA (Change) specialisation
- RPL for up to two unspecified Core courses may be granted for students who have successfully completed AGSM's Certificate of Executive Management & Development (CEMD). Students will be required to demonstrate their mastery of this area in their application for RPL
- Students who have completed The Centre for Social Impact's Graduate Certificate in Social Impact (GCSI) program with a WAM of 65 or more may be eligible for RPL of up to four specified Elective courses towards the MBA (Social Impact) specialisation
- RPL for an undergraduate program completed up to 6 years ago *may* be granted where the student can demonstrate a level of mastery equivalent to a Credit average (65) or better, AND either a Major or Specialisation, OR recent, demonstrated professional management experience *in that specific area of 5 years or more*. *Additional Professional Reference(s) may be required to support the application*
- RPL may be granted for up to 2 unspecified Core subjects for students who have successfully completed MBS' Murra Business Program with a level of mastery equivalent to a Credit average (65) or better.

## MBA Full Time

- RPL is available for Core Courses only, with the exceptions of MNGT5095 Foundations of Management, MNGT5282 Strategy and MNGT5202 Entrepreneurship and Innovation
- Current CA/CPA members in good standing are eligible for RPL for up to two Core subjects; MNGT5211 Accounting and MNGT5221 Corporate Finance. Students seeking this RPL must also provide confirmation of membership in good standing from the relevant Institute
- Current CFA members in good standing are eligible for RPL for one Core subject; MNGT5221 Corporate Finance. Students seeking this RPL must also provide confirmation of membership in good standing from the relevant Institute
- Students who have successfully undertaken postgraduate studies within the last six years may be eligible for exemption from some core courses. To be considered there must be at least a 65% content match and students must have achieved a mark of 65% or above
- In some circumstances, specified RPL for an undergraduate degree completed up to 6 years ago *may* be granted where the student can demonstrate a level of mastery equivalent to a Credit average (65) or better, AND either a Major or Specialisation, OR professional management experience in that specific area (of 5 years or more). *Additional Professional Reference/s may be required to support the application*.

## Certificate in Change Management (GCCM) Program

- RPL is not available for students in / applying for AGSM's Graduate Certificate in Change Management.

## RPL and Internal Program Transfer

- If transferring between AGSM programs, students may lose RPL that they have already been granted or eligible for eg if it is no longer within AGSM's 6-year timeframe and/or b) within the eligible criteria for that program
- Students who obtain accreditation for other studies during their studies with AGSM may apply to Student Experience for information about applying for RPL
- RPL for UNSW courses will display grades. RPL for courses outside of UNSW do not contribute to a student's WAM

## Applying for RPL

- Students applying for RPL must provide all required documentation as listed on the application form
- Documentation supporting your application must be in English. Documents which are not originally in English must be translated by a NAATI certified translator and certified
- **Professional qualification:** Students with current full membership of CPA Australia, ICAA, CFA, or Actuaries Institute applying for RPL should send their complete RPL application including all requisite documentation to the AGSM Recruitment & Admissions team at the time they apply to the Program. Students should expect their RPL outcomes along with their Letter of Offer. Students who obtain CA/CPA membership during their study at AGSM, should contact the Student Success team for RPL application.
- **Previous postgraduate study:** To be considered, students must be able to demonstrate a level of mastery equivalent to a Credit average (65) or better in postgraduate studies taken within the last six years
- **Previous undergraduate study:** to be considered, students must have graduated within the last six years and demonstrate a level of mastery equivalent to a Credit average (65) or better and demonstrated professional managerial experience of at least 5 years

## RPL Procedure

### Step 1

Understand AGSM's RPL Protocol and Procedure

### Step 2

Familiarise yourself with the course summaries and overviews on the [AGSM website](#).

### Step 3

For assessment on application please include all required documents (including an RPL application form) with your application documentation.

\*UNSW policy advises that students may apply for RPL up until the midpoint of their studies (ie up to 50% of their academic program).

If applying for RPL after commencing your AGSM program, please submit your RPL application to [studentexperience@agsm.edu.au](mailto:studentexperience@agsm.edu.au). Your application will be considered in line with the above criteria for formal learning accreditation attained *after* your commencement

## Possible outcomes

**Successful application:** Approved RPL will be included in your Letter of Offer. Unless you formally decline the offered RPL, in due course it will appear on your Academic Statement with the Grade if an UNSW course and as 'T' for transfer for external courses. It is your responsibility to check details are correct in myUNSW within your first session of studies.

**RPL declined:** RPL is not approved at the discretion of the Program Director. RPL decisions are final and no correspondence will be entered into.

## Timing

In most cases students will be notified of the outcome of their application within **3 weeks** of receipt of **all** required documentation as outlined on the application form. Commencing students should anticipate receiving the outcome of their RPL application along with their Letter of Offer.

If students acquire new accreditation *after* commencing their MBA Program at AGSM, and wish to apply for RPL, they must not enrol in that particular course in the interim. Instead they should make their RPL application and await the outcome.

## WAM following RPL

If the RPL approved is for course(s) completed at other institutions, grades achieved for those courses will not be included on your academic statement, official UNSW academic transcript or in the calculation of your Weighted Average Mark (WAM).

If the RPL approved is for course (s) completed at UNSW, grades achieved for the specific course(s) will be included on your academic statement and will be included in the calculation of your WAM for your new Program but will not

appear on your official UNSW academic transcript under your new program. The courses will remain on your academic transcript under your old program.

## More information

The AGSM MBA Programs' RPL protocol and procedure aligns with the UNSW Credit Transfer Policy.

UNSW and AGSM regularly review policies, protocol, and procedures. Changes may impact a student during their academic progress. AGSM will update documentation on the website in real time and announce any changes via UCo.

