MBA EXCHANGE PROGRAM
2015-2016

About Kellogg the Kellogg School of Management at Northwestern University

The Kellogg School of Management at Northwestern University is a premier institution for management education—a global community that believes business can be bravely led, passionately collaborative and world changing. Founded in 1908 and based just outside of Chicago, Kellogg’s impact is seen most vividly in the activities and achievements of its community members:

- Kellogg students enjoy the school’s dynamic culture and one-of-a-kind learning environment that balances the study of markets with the study of management.
- World-class faculty engage in excellent teaching and produce cutting-edge research every day, questioning conventional thinking and challenging the status quo.
- The school’s global alumni network is 50,000-strong, comprised of Kellogg leaders at the helm of top organizations like Target, SAP, Blackstone Group, and Booz & Company, and who advance social change at places like Room to Read, One Acre Fund, and the NAACP.

Language, Work, and Citizenship Requirements

Exchange students must be proficient in written and oral English. Kellogg strongly suggests incoming exchange students to have a minimum TOEFL speaking score of 24, and a minimum overall score of 109. TOEFL scores must be no older than two years. If interested, exchange students are able to take ESL courses through the Department of Linguistics to strengthen their language skills.

We strongly recommend that exchange students have at least two years of full-time work experience.

As the exchange program is meant to provide a cultural learning experience, we are willing to consider receiving U.S. citizens on exchange at Kellogg only on a case-by-case basis, if the student has spent a significant amount of time outside the United States.

Calendar and Nomination Deadlines

Kellogg operates on the quarter system. Exchange students are welcome at Kellogg during three quarters:
Fall Quarter:
Saturday, August 22nd: KWEST trips* begin (optional)
Monday, August 31st: CIM orientation** begins (optional)
Friday, September 18th: Exchange student orientation
Monday, September 21st: Fall quarter classes begin
Wednesday, November 25th – Friday, November 27th: Thanksgiving break
Friday, December 4th: Fall quarter classes end
Friday, December 12th: Fall quarter exams end

Winter Quarter:
Sunday, January 3rd: Exchange Student Orientation
Monday, January 4th: Winter quarter classes begin
Friday, March 11th: Winter quarter classes end
Saturday, March 19th: Winter quarter exams end

Spring Quarter:
Friday, March 25th: Exchange student orientation
Tuesday, March 29th: Spring quarter classes begin
Friday, June 3rd: Spring quarter classes end
Saturday, June 11th: Spring quarter exams end

*KWEST trips are week-long bonding and teamwork trips that enable Kellogg students to travel all over the world.

**CIM is Kellogg’s orientation period for first-year students.

Exchange students are welcome in these programs. Please note: there will be extra charges to attend KWEST.

**Deadline for fall quarter: May 1, 2015
**Deadline for winter quarter: June 1, 2015
**Deadline for spring quarter: September 1, 2015

**Arrival Date and Orientation

All exchange students are required to participate in an orientation program that will occur on the Friday before classes start. Please see the calendar above for the orientation dates for each term. We recommend that exchange students arrive at least a day or two before the start of orientation.

Students may not attend exchange at Kellogg if they are unable to attend orientation.

Note that the orientation for winter 2016 will take place the Sunday before classes begin due to the New Year’s holiday.

**Estimated Living Expenses

All exchange students pay tuition to their home institution. This is in part so that they can count credits toward their degree and graduation. Below are living expenses based on what is calculated for our full-time students for their second year of study. Please note that health insurance is mandatory for exchange students per Northwestern University.
Room and board: $5,250
Student Activity Fee: $75
Books and Supplies*: $550
Health insurance (MANDATORY): $710
Personal: $1,500
*Calculated based on average costs for four credits.

Registration, Courses, and Grading

Exchange students will work with the Global Programs office to select their courses before their arrival on campus.

All upper-level elective courses are open to exchange students. This site will provide a sense of the variety of classes available to visiting students. Kellogg’s ten-week classes are 30 contact hours. Kellogg’s five-week classes are 15 contact hours. Exchange students must be enrolled for at least 3 Kellogg credits (90 contact hours), during their time at Kellogg. They may register for a maximum of 5 Kellogg credits.


Courses follow the A – F grading system:
A: excellent
B: good
C: fair
D: poor
F: failing
or P/NC (pass/no-credit)

Housing

Many exchange students choose to stay in the McManus Living/Learning Center, an on-campus, furnished building inhabited by 300 Kellogg students, their partners, and families. Located in downtown Evanston near restaurants, banks, shops, a movie theater, and public transportation, McManus is only a ten-minute walk from the Jacobs Center, where Kellogg classes are held.

If McManus is full, we will provide information on housing alternatives. Off-campus sublets from Kellogg students who are away on exchange may also be available.

Please note: Beginning in September 2010, we will no longer be able to guarantee on-campus housing for exchange students. Although we will try our best to assist all students (whether they are interested in living on- or off-campus), the increasing demand for on-campus housing and the higher numbers of incoming exchange students unfortunately makes our previous guarantee of on-campus accommodations no longer possible.

Student Services and Social Activities

The Office of Student Affairs is the activity center for the Kellogg student body. The Student Affairs staff seeks to enhance the quality of life for Kellogg students, and some of their major responsibilities are to provide students with personal, academic, and program counseling.
Kellogg’s congenial atmosphere is due in part to the variety of social and recreational activities sponsored by the Kellogg Student Association (KSA). Every Friday, the Jacobs Center Atrium is transformed in to “TG,” a casual party with snacks, beverages, and a variety of entertainment including live bands, performances, international cultural activities, and more.

Over 90 clubs and sports teams provide a rich array of professional, philanthropic, cultural, and social programming. All of these groups welcome the participation of visiting exchange students. Exchange students will also be “adopted” by a section, a group of students that forms a social and support outlet for full-time students, and be assigned a “buddy,” who will answer their questions and help them acclimate to the Kellogg environment.

University Services and Facilities

Athletics: The Henry Crown Sports Pavilion and Norris Aquatic Center is a modern, multi-purpose sports complex on the Evanston campus.

Beach: Students may gain entrance to Northwestern’s Lake Michigan beach with a student ID.

Library: Northwestern University’s libraries are a valuable resource for Kellogg students. The collections include more than 3 million books, journals, online services, and other media in management, the social sciences, and humanities.

Student Health Service: Exchange students are now required to purchase health insurance through the Aetna Student Health Benefit Planning Insurance Agency. The 2014-2015 cost was $710.00 per quarter. This is a risk management requirement, and it is not possible to waive this fee for any reason.

Career Services

Exchange students are not considered alumni of Kellogg; however, they:

- Have access to Kellogg’s Career Resource Center for current material, binders, and DVDs on firms.
- Are able to attend any company presentation by recruiters.
- Can meet with the designated exchange program career counselor for advising sessions, mock interviews, and resume review.
- May participate in on-campus recruiting *if* a firm specifically invites them to take a closed interview spot. Open interview spots are not available to visiting students.
- Can join Kellogg’s Exchange Student LinkedIn group in order to make and maintain business contacts.

Exchange Staff

Caitlin Killmer, Program Manager, Global Programs, 847-467-3053
c-killmer@kellogg.northwestern.edu

Debbie Kraus, Director, Global Programs, 847-491-4941
d-kraus@kellogg.northwestern.edu

Kellogg School of Management
2001 Sheridan Rd., Room 5236
Evanston, IL 60208-2001 USA