### Contact Person
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**Web Site:** http://www.stern.nyu.edu/portal-partners/student-engagement

### Nomination Deadlines*
- **Fall Term (September – December):** May 1st
- **Spring Term (January – May):** August 15th

Please send nominations via email and include students’ names, citizenship, birthdates, and email addresses. If the student is not a native English speaker, does not have a previous degree taught in English, and/or instruction at the nominating school is not in English, the nomination should also include confirmation of the student’s mastery of English.

*In the spirit of the exchange program as an educational opportunity to promote cultural awareness and diversity of perspective in the classroom, we request that our partners refrain from nominating students with U.S. citizenship.

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**NEW YORK UNIVERSITY:**

Founded in 1831, New York University is one of the largest private nonprofit nonsectarian research universities in the United States. The University, which includes 17 schools and colleges, and 3 degree granting campus (Shanghai, Abu Dhabi, and New York), occupies six major centers in Manhattan.

**THE CAMPUS:**

The center of NYU is its Washington Square campus in the heart of Greenwich Village, New York. One of the city's most creative and energetic communities, the Village is a historic neighborhood that has attracted generations of writers, musicians, artists, and intellectuals. Beyond the Village, New York City becomes an extension of the University's campus.

Most NYU Stern MBA activities take place at the Kaufman Management Center, a state-of-the-art facility that houses classrooms with wireless internet access and video feed capabilities, study lounges, and a business center.
THE LEONARD N. STERN SCHOOL OF BUSINESS

The Stern School of Business is consistently ranked among the top 15 business schools in surveys conducted by major publications. Stern offers several degree programs: Master of Business Administration, Bachelor of Science, Doctor of Philosophy, Master of Science, Executive MBA, Dual Degree Programs, One-Year MBA Programs in Tech and Fashion & Luxury, and Non-Degree Executive Education, with over twenty specializations offered.

FULL-TIME MBA CLASS PROFILE

| Average Years of Business Experience: | 5.2 years |
| Approximate MBA Student Population: | 400 |
| International students and dual citizens: | 33% |
| Average Exchange Student Population: | 75 - 100 |

TERM DATES

Students must be on campus for the full term of study. Students should not make plans to arrive later than the first day of classes or to leave before the end of the semester. *All dates are currently tentative and subject to change.*

**Fall Term**

**Mandatory Exchange Student Orientation**
August 28, 2020

**Daytime Courses and Exams**
September 2 – December 17, 2020

**Evening & Weekend Courses and Exams**
September 21 – December 19, 2020

**Spring Term**

**Mandatory Exchange Student Orientation**
January 29, 2021

**Daytime Courses and Exams**
February 1 – May 18, 2021

**Evening & Weekend Courses and Exams**
February 8 – May 10, 2021

ORIENTATION

There is a half-day mandatory orientation for MBA exchange students hosted by MBA International Programs, typically scheduled the week prior to the start of daytime classes, designed to give students an introduction to Stern. In addition, students are expected to check-in with the NYU Office of Global Services (OGS) upon their arrival to New York.

MBA CORE*

| Accounting | Economics | Marketing | Statistics | Leadership |
| Strategy | Operations | Management | Finance | Team Communication |

*Many of these courses are Pre-Requisites for MBA Elective courses. Please nominate students who have basic proficiency in core courses as they may not enroll in an elective in a subject for which they do not have basic proficiency through prior academic coursework at their home school.*

MBA ELECTIVES

International exchange students are permitted to take almost any daytime, evening, or weekend graduate level MBA course (for which they have satisfied any pre-requisites) in any subject except Core, Study Abroad, “Application Only,” and non-Stern courses. Electives are not guaranteed, are subject to availability, and may differ from semester to semester. For a general guideline of what courses may be available, please refer to the [online course schedule](#) (choose “IMP” for student type).
REGISTRATION
Students register online once they have been provided a NYU network ID. Typically registration will take place in late June for the fall term and early December for the spring term. If a desired course is closed, students may utilize the online waitlist system; Stern professors are not at liberty to grant enrollment in closed courses. Syllabi are uploaded at the discretion of and on the timeline chosen by the professor leading the course and may not be available for some classes before the first meeting.

CODE OF CONDUCT:
All students are required to sign the Stern Code of Conduct before taking classes at Stern. Exchange students are held to the same standards as Stern students and are subject to penalties administered by the MBA Judiciary Committee. Incoming exchange students and home school coordinators should discuss plagiarism and be aware that this behavior will have consequences that may result in failing grades or expulsion from the program.

ATTENDANCE
Class attendance is mandatory.

CLASS PARTICIPATION
Active class participation is required.

CLASS SIZE
There are 60-70 students in most MBA electives.

Washington Square Park
CLASS FORMAT
Depending on the faculty and course topic, classes at Stern can be lecture and seminar style, or case method or group project work.

CREDIT REQUIREMENT
All exchange students are required to enroll in a minimum of 9 credits and a maximum of 15 credits.

EXAMINATIONS:
Final exams are scheduled in the last week of a semester for day classes and the last class session for evening classes.

LANGUAGE OF INSTRUCTION
All classes are conducted in English. It is expected that all incoming exchange students will be highly proficient in written and spoken English.

GRADING
The Stern Grading System is below. Final grades are compiled from examinations, projects, in-class presentations, and/or class participation and attendance.

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<tr>
<th>Letter Grade</th>
<th>Numerical Equivalent</th>
<th>Notes</th>
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<tr>
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<tr>
<td>C-</td>
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<tr>
<td>D+</td>
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<tr>
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<tr>
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ON-CAMPUS HOUSING
On-Campus housing is not guaranteed, and is offered on a limited, space-available basis. Students interested in housing for the Fall semester must apply in April, which is before the nomination deadline. Partner schools are encouraged to nominate students early for Fall semester if they are interested in on-campus housing, and to note their interest in housing to the Stern team.

OFF-CAMPUS HOUSING
Most exchange students choose to live off-campus. Students seeking non-University housing opportunities can use the resources provided by NYU’s Off-Campus Housing Office (OCHO). Stern can also provide insight and resources from current and former students upon request.

COST ESTIMATES FOR 2019-2020 ACADEMIC YEAR*
Students should take into account expenses they may incur while searching for housing, as many seek temporary accommodations before signing a lease for the semester. Property owners and management companies may require upfront costs such as one month’s rent and security deposit.

Room and Board: USD $13,012**
Books and Supplies: USD $412
Local Transportation: USD $555
NYU Student Visa Fee: USD $90
NYU Student Health Insurance: USD $2,260***
Total Estimate per Semester: USD $16,907

*2020-2021 cost estimates will be available in May/June 2020. The costs listed above are from the 2019-2020 academic year and can be used as a guideline. All cost estimates are subject to change.

**Prices may vary with room and meal selection. The above assumes that students will stay in NYU housing which may vary in cost from off-campus options.

***Cost of Comprehensive Health Plan. Please see below for other options. Inbound exchange students who are not on a J1 visa are eligible for NYU Health Insurance but not automatically enrolled and may seek coverage from their home school or a private health insurance company.

All payments due to Stern should be paid in-full upon arrival to New York and no later than the first day of classes.

SPORTS FACILITIES
Exchange students have full access to NYU Sports Facilities. The Palladium, located at 140 East 14th Street (between 3rd & 4th Avenues), is a 15-minute walk from NYU Stern’s Kaufman Management Center. The facility has a state of the art fitness center including weight machines, 65 cardio stations, an Olympic size swimming pool, and 30-foot high rock-climbing wall.
HEALTH INSURANCE
Health insurance is a requirement of the University and is a necessity in the U.S.A. because of the very high cost of healthcare. All students will be automatically charged for the NYU sponsored Comprehensive Insurance Plan upon registration for classes. Students remain enrolled in that plan unless they complete the waiver process before the appropriate semester deadline.

Students have an option to:

- Waive the NYU sponsored plan if they maintain other insurance coverage that meets the University’s minimum health insurance criteria, or
- Downgrade their coverage to the Basic Plan. Students may only opt to downgrade coverage when first registering for the academic year.

To avoid being obligated to pay for two health insurance plans, students should not purchase another health insurance plan before their waiver request is approved. The waiver will not be processed until the Student Health Insurance Department confirms that the student’s insurance plan meets the University’s requirements. More information on Health Insurance policies can be found here.

*Please note incoming exchange students who are not on a J1 visa are not eligible for NYU Health Insurance and should seek coverage from their home school or a private health insurance company.*

ADVISING
MBA International Programs offers academic advising to all exchange students.

STUDENT CLUBS
Stern has approximately 40 student-led professional and community clubs. Exchange students are encouraged to participate in these associations during their semester at Stern.

CAREER SERVICES
The Stern Office of Career Development provides limited career assistance to exchange students during their semester at Stern. Services include walk-in career coaching appointments, access to Career Account, which includes off-campus job postings, and access to the Career Resource Hub. Students are also permitted to attend the MBA career fair in the fall or spring semester.

International exchange program students do not have access to recruiting services, on-campus corporate presentations, the alumni contact system, interview facilities, and the NYU Wasserman Center for Career Development.

COMPUTER SERVICES
All full- and part-time MBA students and incoming undergraduate students are required to have a notebook computer. Stern strongly recommends that incoming exchange students own a computer with Internet capability.

If you have any questions about studying abroad at NYU Stern, please contact the MBA International Programs team at intl@stern.nyu.edu. We look forward to hearing from you.