



AGSM @ UNSW Business School

FT MBA Recognised Prior Learning (RPL) Protocol and Procedure

Never Stand Still

Business School

AGSM MBA Programs seeks to ensure the highest quality learning experience for all students. When a student demonstrates their knowledge in a specific course, AGSM MBA Programs may award units of credit and exempt them from that course.

RPL is available for core courses **only** with exception for Organisational Behaviour, Strategy and Entrepreneurship & Innovation course and not available for elective courses*. A maximum of 50% of program requirements may be granted as credit transfer.

Students applying for RPL must provide all required documentation as listed on the application form. In all cases, RPL is at the discretion of the relevant course leader.

Students applying for RPL in a particular course should enrol in that course in the interim. If RPL is granted students will need to drop that course on myUNSW before census date.

Applying for RPL

- Professional qualification: Full time MBA students with current full membership of CPA Australia or ICAA applying for credit transfer for *Accounting* and *Finance* should send their RPL application to the FT MBA Coordinator at Student Experience.
- Previous postgraduate study: Students, who have undertaken postgraduate studies within the last five years with other recognised tertiary institutions, may be eligible for exemption from some core courses. To be considered there must be at least a 70% content match and students must have achieved a mark of 70% or above
- Professional experience: ensure your CV reflects your position(s) being held at management level for a significant period

RPL Procedure

Step 1

Read this RPL Protocol and Procedure

Step 2

Familiarise yourself with the course summaries and overviews on [AGSM MBA Programs' website](#).

Contact relevant instructor when further clarification, information about potential exemption is required.

Please note that final outcome will only be determined after full application is submitted and processed by the Student Experience team.

Step 3

FT MBA students applying for credit transfer should send their RPL application to the FT MBA Coordinator at studentexperience@agsm.edu.au

There are three possible outcomes:

Successful application: approved credit will appear on your Academic Statement as 'T' for transfer, this may take up to two months to appear. It is your responsibility to check details are correct in [myUNSW](#). Please contact Student Experience if you have any queries.

RPL test-out exam: a test-out exam may be administered to determine whether a student is granted credit for previous studies when an application for exemption is not approved.

If you are granted a test-out, you will need to demonstrate your level of understanding for the relevant course by completing a test. Generally, tests are administered two times per year. You must achieve a score of at least 70% in order for RPL to be approved. No feedback will be provided and no re-sits or appeals are allowed in relation to test results. Procedural checks such as a recount of marks can be undertaken on request.

Credit transfer declined: RPL is not granted at the discretion of the course leader or after unsuccessful test-out result.

Timing

Students will be notified of the outcome of their application latest by the end of week 2 of the relevant Session.

WAM following RPL

Transferred credit for RPL is not included in your WAM. WAM is calculated over the remaining courses completed.

More information

The AGSM MBA Programs RPL protocol and procedure aligns with the [UNSW Advanced Standing and Credit Transfer Policy](#).

*Candidates who have previously completed electives from the AGSM suite of programs *may*, with Academic Director approval, receive elective courses as RPL.