MGMT5321
Corporate Finance

Course Outline
Session 3, 2015

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PART A: COURSE-SPECIFIC INFORMATION

1. STAFF CONTACT DETAILS
Lecturer-in-charge: Oleg Chuprinin
Office: room 349, Australian School of Business building Phone No: 9385 5856
Email: o.chuprinin@unsw.edu.au
Consultation times: by appointment

2. COURSE DETAILS

2.1 Teaching Times and Locations
Classes in this course start in week 14–18 September 2015 and run to week 7–11 December 2015) of AGSM MBA Programs Session 3. The information on the time slot and the location for this class is available on Moodle.

2.2 Units of Credit
The course is worth 6 units of credit. There is no parallel teaching in this course.

2.3 Summary of Course
This course focuses on financial decisions of corporate managers. First, the course expands on the traditional project evaluation criteria by introducing real options and valuation techniques in the presence of uncertainty. Second, it explains the use of debt and equity as financing instruments and discusses associated market frictions and agency problems. Finally, the course illustrates how advanced contracts, such as convertible debt, can be used to overcome agency issues and investment inefficiencies. A comprehensive case concludes each major section of the course to illustrate the application of the theoretical concepts to real-life situations.

2.4 Course Aims and Relationship to Other Courses
This course builds on the core finance class to provide deeper insights into the mechanics of financial decision-making. It explains the connection between investors’ decisions, financial markets, and corporate finance. Particular attention is devoted to project evaluation in complex scenarios, market inefficiencies and their possible solutions, and agency conflicts between stockholders and corporate managers.
2.5 **Student Learning Outcomes**

The Course Learning Outcomes are what you should be able to DO by the end of this course if you participate fully in learning activities and successfully complete the assessment items.

The Learning Outcomes in this course also help you to achieve some of the overall Program Learning Goals and Outcomes for all postgraduate coursework students in the ASB. Program Learning Goals are what we want you to BE or HAVE by the time you successfully complete your degree (e.g. 'be an effective team player'). You demonstrate this by achieving specific Program Learning Outcomes – what you are able to DO by the end of your degree (e.g. 'participate collaboratively and responsibly in teams').

<table>
<thead>
<tr>
<th>MBA Program Learning Goals and Outcomes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Learning Goal 1: Business Management Knowledge</strong></td>
</tr>
<tr>
<td>Students should be able to identify and apply current knowledge of disciplinary and interdisciplinary theory and professional practice to general management and business within diverse situations.</td>
</tr>
<tr>
<td><strong>Learning Goal 2: Critical Thinking</strong></td>
</tr>
<tr>
<td>Students should understand and be able to identify, research and analyse complex issues and problems in business and develop appropriate solutions.</td>
</tr>
<tr>
<td><strong>Learning Goal 3: Communication</strong></td>
</tr>
<tr>
<td>Students should be able to produce written documents and oral presentations that communicate effectively complex disciplinary ideas and information for the intended audience and purpose.</td>
</tr>
<tr>
<td><strong>Learning Goal 4: Teamwork</strong></td>
</tr>
<tr>
<td>Students should be able to participate collaboratively and responsibly in teams and to reflect upon their own contribution to the team and on the necessary processes and knowledge within the team to achieve specified outcomes.</td>
</tr>
<tr>
<td><strong>Learning Goal 5: Responsible Business</strong></td>
</tr>
<tr>
<td>Students should be able to appraise ethical, environmental and sustainability considerations in decision making and in practice in business. Students should be able to consider the social and cultural implications of management practices and of business activities.</td>
</tr>
<tr>
<td><strong>Learning Goal 6: Leadership</strong></td>
</tr>
<tr>
<td>Students should be able to reflect upon their own personal leadership style and the leadership needs of business and of teams.</td>
</tr>
<tr>
<td><strong>Learning Goal 7: International Perspective</strong></td>
</tr>
<tr>
<td>Students should understand the needs of undertaking business within a global context. Students should be able to apply business management knowledge to business situations within global markets with due recognition for differences in cultural, legal, commercial and other issues.</td>
</tr>
<tr>
<td><strong>Learning Goal 8: Risk Management</strong></td>
</tr>
<tr>
<td>Students should be able to demonstrate an understanding of the limits in precision and the risks associated with business models. Students should be able to appraise risk and to develop risk mitigation strategies applicable to business undertaken within uncertain and volatile environments.</td>
</tr>
</tbody>
</table>
For more information on the Postgraduate Coursework Program Learning Goals and Outcomes, see Part B of the course outline.

The following table shows how your Course Learning Outcomes relate to the overall Program Learning Goals and Outcomes, and indicates where these are assessed (they may also be developed in tutorials and other activities):

<table>
<thead>
<tr>
<th>Program Learning Goals and Outcomes</th>
<th>Course Learning Outcomes</th>
<th>Course Assessment Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>This course helps you to achieve the following learning goals for all ASB postgraduate coursework students:</td>
<td>On successful completion of the course, you should be able to:</td>
<td>This learning outcome will be assessed in the following items:</td>
</tr>
<tr>
<td>1 Business Management Knowledge</td>
<td>Identify and apply current knowledge of disciplinary theory and professional practice to business in local and global environments.</td>
<td><img src="#" alt="Table content" /></td>
</tr>
<tr>
<td>2 Critical thinking</td>
<td>Research and analyze complex issues in business and management and propose appropriate and well-justified solutions.</td>
<td><img src="#" alt="Table content" /></td>
</tr>
</tbody>
</table>
| 3 Communication | a. Produce written documents that convey complex ideas and information effectively for the intended audience and purpose.  
b. Produce oral presentations that communicate the results of your analysis in concise and clear manner. | ![Table content](#) |
| 4 Teamwork | Participate collaboratively and responsibly in teams, and reflect on your own teamwork, and on the team’s processes and ability to achieve outcomes. | ![Table content](#) |
| 5 Responsible Business | Identify and assess ethical, environmental and/or sustainability considerations in business decision-making and practice | Final exam |
| 6 Leadership |  | Not specifically assessed |
| 7 International Perspective | Consider social and cultural implications of business and /or management practice. | ![Table content](#) |
| 8 Risk Management | Decide on the use of suitable financial instruments to minimize risk and maximize value creation | ![Table content](#) |
3. APPROACH TO LEARNING AND TEACHING IN THE COURSE

The course combines lecture materials with case discussions. Each case requires an in-depth analysis; active participation from all team members is encouraged. The course also puts emphasis on the presentation of financial analysis, both verbally and in writing.

4. ASSESSMENT

4.1 Formal Requirements

In order to pass this course, you must:
- achieve a composite mark of at least 50; and
- make a satisfactory attempt at all assessment tasks (see below).

4.2 Assessment Details

The course will be graded on the following criteria:

<table>
<thead>
<tr>
<th>Assessment Task</th>
<th>Weighting</th>
<th>Program Learning Goals and Outcomes Assessed</th>
<th>Length</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Group Case Report</td>
<td>30%</td>
<td>1,2,3,4,7,8</td>
<td>10 pages</td>
<td>As in the lecture schedule</td>
</tr>
<tr>
<td>Group Case Presentation</td>
<td>30%</td>
<td>1,2,3,4,7,8</td>
<td>30-40 minutes</td>
<td>As in the lecture schedule</td>
</tr>
<tr>
<td>Final Exam</td>
<td>40%</td>
<td>1,2,5,7,8</td>
<td>3 hours</td>
<td>Week of 7-11 Dec</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>100%</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Each group will prepare one case report and one case presentation (for different cases). However, all students are required to read each case and participate in the classroom discussion.

4.3 Assessment Format

**Group Case Report**

- **Brief description, assessment requirements, and grading:** Each group will prepare one case report during the course. The assignment of cases to groups will be random; however, the written case should be different from the one for which the group will prepare the Case Presentation. The report should be limited to 10 pages including supplementary material such as figures and tables. The report should give clear answers to the questions (will be distributed in class and posted on the course webpage), state necessary assumptions, and explain the key steps in the analysis of the case. All members of the group will be graded equally on this assignment. The Case Report contributes 30% toward the overall course grade of each student.
• **Rationale/purpose for the assessment task:** To allow students to evaluate their knowledge in a practical setting and assess their ability to communicate their analysis in a concise written format.

• **Submission procedure:** The Case Report is due no later than 16.00 AEST on the day before the class in which the case will be covered. The Case Report should be handed in at the AGSM MBA Student Experience office on Ground Floor Level of the AGSM Building, and an electronic copy should be sent to the course instructor at o.chuprinin@unsw.edu.au.

**Group Case Presentation**

• **Brief description, assessment requirements, and grading:** Each group will deliver one case presentation during the course. The assignment of cases to groups will be random; however, the presented case should be different from the one for which the group will write the Case Report. The presentation should be limited to 40 minutes (further constraints may apply depending on the number of students taking the class) and each member of the team should participate in the presentation. All members of the group will be graded equally on this assignment. The Case Presentation contributes 30% toward the overall course grade of each student.

• **Rationale/purpose for the assessment task:** To allow students to evaluate their knowledge in a practical setting, assess their ability to communicate their analysis verbally, and to defend their conclusions before an audience.

• **Submission procedure:** Each Case Presentation will be delivered in the classroom. MS-Powerpoint slides should accompany the presentation. 10 minutes of questions and discussion will follow the presentation.

**Final Examination**

• **Brief description, assessment requirements, and grading:** The course concludes with a 3 hour written Final Examination comprising several multiple choice questions plus four problem-solving questions with several subsections. The format and the content of the questions will closely resemble the exercises distributed in class. The exam is open-book but the students are required to complete the exam as an individual assignment. The exam is worth 40 points (the exact breakdown of the points by problems will be specified on the exam sheet) and contributes 40% to the overall course grade.

• **Rationale/purpose for the assessment task:** To allow students to assess their understanding of the disciplinary knowledge and their analytical thinking and problem-solving abilities.

• **Submission procedure:** Students will take the Final Examination during the AGSM MBA Program examination period at the end of Session and will hand in their answers at the end of the allotted time for the Final Examination.

### 4.4 Late Submission

AGSM MBA Programs applies a daily penalty of 5% to late assignments. This policy was reviewed in October 2009 in light of the fact that certain schools within the Australian School of Business apply a 10% penalty. The decision of AGSM MBA Programs following this review was that current 5% penalty is appropriate to all of our programs and will remain unchanged.

Refer to policy at: [http://www.asb.unsw.edu.au/currentstudents/agsmmba/academicinformation/assessmentsande xaminations/Pages/default.aspx](http://www.asb.unsw.edu.au/currentstudents/agsmmba/academicinformation/assessmentsandexaminations/Pages/default.aspx)
Quality Assurance

The ASB is actively monitoring student learning and quality of the student experience in all its programs. A random selection of completed assessment tasks may be used for quality assurance, such as to determine the extent to which program learning goals are being achieved. The information is required for accreditation purposes, and aggregated findings will be used to inform changes aimed at improving the quality of ASB programs. All material used for such processes will be treated as confidential.

5. COURSE RESOURCES

5.1 Prescribed Textbook

- Textbook for purchase: Brealey, R., Myers, S., and Allen, F., *Principles of Corporate Finance* (McGraw-Hill Irwin, 10th or 11th edition). Notice that this is the same textbook you used in the core finance class but the chapter assignments are often different.

- A course pack of readings will also be available for this course. Other teaching materials, such as slides, exercises, and additional articles will be available on the course website.

5.2 Course website

The course website may be used for slides and exercises. You can access Moodle using your student number and zPass by visiting [http://telt.unsw.edu.au](http://telt.unsw.edu.au) and selecting Login to UNSW Moodle.

5.3 UNSW Library

The UNSW Library provides an extensive collection of books and journals that can aid your research and learning. You can also use their online databases to access periodicals. For more information, visit: [http://www.library.unsw.edu.au/servicesfor/index.html](http://www.library.unsw.edu.au/servicesfor/index.html)

6. COURSE EVALUATION AND DEVELOPMENT

Mid- and end-of-Session feedback is sought from students about the courses offered in the AGSM MBA Program, and continual improvements are made based on this feedback. The mid-Session feedback is collected in weeks 3 or 4, and communicated to students in the class following its collection. Significant changes to courses and programs within the Program based on end-of-Session feedback are communicated to subsequent cohorts of students.
## 7. COURSE SCHEDULE

<table>
<thead>
<tr>
<th>Date</th>
<th>Topic</th>
<th>Reference</th>
</tr>
</thead>
<tbody>
<tr>
<td>15 Sep</td>
<td>Recap of finance; NPV and limitations of traditional methods</td>
<td>All the material from the core finance class</td>
</tr>
<tr>
<td></td>
<td></td>
<td>E. Gilbert: <em>Investment Basics XLIX. An introduction to real options</em></td>
</tr>
<tr>
<td>22 Sep</td>
<td>Derivative financial instruments; options, their types, and valuation</td>
<td>Brealey, Myers, and Allen: <em>Chapters 20, 21</em></td>
</tr>
<tr>
<td>29 Sep</td>
<td>Capital budgeting and managerial flexibility, usage of real options</td>
<td>Brealey, Myers, and Allen: <em>Chapter 22</em></td>
</tr>
<tr>
<td></td>
<td></td>
<td>K. Leslie, M. Michaels: <em>The real power of real options</em></td>
</tr>
<tr>
<td>6 Oct</td>
<td>Advanced project analysis, valuing real options, link to financial markets</td>
<td>Brealey, Myers, and Allen: <em>Chapter 22</em></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Exercises (will be distributed one week in advance)</td>
</tr>
<tr>
<td>13 Oct</td>
<td>MW Petroleum Corp., case presentations and discussion</td>
<td><em>Case: MW Petroleum Corp.</em></td>
</tr>
<tr>
<td>20 Oct</td>
<td>Debt and equity issuances and repurchases, value implications</td>
<td>Brealey, Myers, and Allen: <em>Chapter 15, 17, 18</em></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Exercises (will be distributed one week in advance)</td>
</tr>
<tr>
<td>27 Oct</td>
<td>Financial frictions, agency problems in corporate finance</td>
<td>Brealey, Myers, and Allen: <em>Chapter 12</em></td>
</tr>
<tr>
<td></td>
<td></td>
<td>J. Stein: <em>Agency, information, and corporate investment, Chapters 1, 2, 5</em></td>
</tr>
<tr>
<td>3 Nov</td>
<td>Diageo plc, case presentations and discussion</td>
<td><em>Case: Diageo plc.</em></td>
</tr>
<tr>
<td>10 Nov</td>
<td>Investment distortions, use of derivatives and convertible debt</td>
<td><em>Convertible bonds: An introduction</em></td>
</tr>
<tr>
<td></td>
<td></td>
<td><em>Convertible bonds: Pros and cons for companies and investors</em></td>
</tr>
<tr>
<td>17 Nov</td>
<td>Assorted topics in finance</td>
<td></td>
</tr>
<tr>
<td>24 Nov</td>
<td>MCI Communications Corp., case presentations and discussion</td>
<td><em>Case: MCI Communications Corp.</em></td>
</tr>
<tr>
<td>1 Dec</td>
<td>Course review, preparation for the final exam</td>
<td></td>
</tr>
<tr>
<td>Exam Week</td>
<td>Final exam</td>
<td></td>
</tr>
<tr>
<td>7 – 11 Dec</td>
<td>Final exam</td>
<td></td>
</tr>
</tbody>
</table>
8. PROGRAM LEARNING GOALS AND OUTCOMES

The Australian School of Business Program Learning Goals reflect what we want all students to BE or HAVE by the time they successfully complete their degree, regardless of their individual majors or specialisations. For example, we want all our graduates to HAVE a high level of business knowledge, and a sound awareness of ethical, social, cultural and environmental implications of business. As well, we want all our graduates to BE effective problem-solvers, communicators and team participants. These are our overall learning goals for you.

You can demonstrate your achievement of these goals by the specific outcomes you achieve by the end of your degree (e.g. be able to analyse and research business problems and propose well-justified solutions). Each course contributes to your development of two or more program learning goals/outcomes by providing opportunities for you to practise these skills and to be assessed and receive feedback.

Program Learning Goals for undergraduate and postgraduate students cover the same key areas (application of business knowledge, critical thinking, communication and teamwork, ethical, social and environmental responsibility), which are key goals for all ASB students and essential for success in a globalised world. However, the specific outcomes reflect different expectations for these levels of study.

We strongly advise you to choose a range of courses which assist your development of these skills, e.g., courses assessing written and oral communication skills, and to keep a record of your achievements against the Program Learning Goals as part of your portfolio.

<table>
<thead>
<tr>
<th>MBA Program Learning Goals and Outcomes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Learning Goal 1: Business Management Knowledge</strong>&lt;br&gt;Students should be able to identify and apply current knowledge of disciplinary and interdisciplinary theory and professional practice to general management and business within diverse situations</td>
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<tr>
<td><strong>Learning Goal 2: Critical Thinking</strong>&lt;br&gt;Students should understand and be able to identify, research and analyse complex issues and problems in business and develop appropriate solutions</td>
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<tr>
<td><strong>Learning Goal 3: Communication</strong>&lt;br&gt;Students should be able to produce written documents and oral presentations that communicate effectively complex disciplinary ideas and information for the intended audience and purpose</td>
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</tr>
</tbody>
</table>
Learning Goal 5: Responsible Business
Students should be able to appraise ethical, environmental and sustainability considerations in decision making and in practice in business
Students should be able to consider the social and cultural implications of management practices and of business activities

Learning Goal 6: Leadership
Students should be able to reflect upon their own personal leadership style and the leadership needs of business and of teams

Learning Goal 7: International Perspective
Students should understand the needs of undertaking business within a global context
Students should be able to apply business management knowledge to business situations within global markets with due recognition for differences in cultural, legal, commercial and other issues

Learning Goal 8: Risk Management
Students should be able to demonstrate an understanding of the limits in precision and the risks associated with business models
Students should be able to appraise risk and to develop risk mitigation strategies applicable to business undertaken within uncertain and volatile environments

9. ACADEMIC HONESTY AND PLAGIARISM

The University regards plagiarism as a form of academic misconduct, and has very strict rules regarding plagiarism. For UNSW policies, penalties, and information to help you avoid plagiarism see: http://www.lc.unsw.edu.au/plagiarism/index.html as well as the guidelines in the online ELISE and ELISE Plus tutorials for all new UNSW students: http://info.library.unsw.edu.au/skills/tutorials/InfoSkills/index.htm.

To see if you understand plagiarism, do this short quiz: http://www.lc.unsw.edu.au/plagiarism/plagquiz.html

For information on how to acknowledge your sources and reference correctly, see: http://www.lc.unsw.edu.au/onlib/ref.html

For the ASB Harvard Referencing Guide, see the ASB Referencing and Plagiarism webpage (ASB >Learning and Teaching>Student services> Referencing and plagiarism)

10. STUDENT RESPONSIBILITIES AND CONDUCT

Students are expected to be familiar with and adhere to university policies in relation to class attendance and general conduct and behaviour, including maintaining a safe, respectful environment; and to understand their obligations in relation to workload, assessment and keeping informed.

AGSM MBA Programs and UNSW policies

In general, UNSW policies apply to staff and students of AGSM MBA Programs. Where there are additional points or procedures which apply specifically to AGSM MBA Programs they are set out on the AGSM website: http://www.asb.unsw.edu.au/currentstudents/agsmmba/studentresources/studentsrightsandresponsibilities/Pages/default.aspx
If students are in doubt about the policy or procedure relating to a particular matter they should seek advice from the Student Experience.


10.1 Workload

It is expected that you will spend at least ten hours per week studying this course. This time should be made up of reading, research, working on exercises and problems, and attending classes. In periods where you need to complete assignments or prepare for examinations, the workload may be greater.

Over-commitment has been a cause of failure for many students. You should take the required workload into account when planning how to balance study with employment and other activities.

10.2 Attendance

Your regular and punctual attendance at lectures and seminars is expected in this course. University regulations indicate that if students attend less than 80% of scheduled classes they may be refused final assessment.

http://www.asb.unsw.edu.au/currentstudents/agssmba/academicinformation/enrolmentinformation/Pages/default.aspx#class attendance

10.3 General Conduct and Behaviour

You are expected to conduct yourself with consideration and respect for the needs of your fellow students and teaching staff. Conduct which unduly disrupts or interferes with a class, such as ringing or talking on mobile phones, is not acceptable and students may be asked to leave the class. More information on student conduct is available at: https://my.unsw.edu.au/student/atoz/BehaviourOfStudents.html

10.4 Occupational Health and Safety

UNSW Policy requires each person to work safely and responsibly, in order to avoid personal injury and to protect the safety of others. For more information, see http://www.ohs.unsw.edu.au.

10.5 Keeping Informed

You should take note of all announcements made in lectures, tutorials or on the course website. From time to time, the University will send important announcements to your university e-mail address without providing you with a paper copy. You will be deemed to have received this information. It is also your responsibility to keep the University informed of all changes to your contact details.
11. SPECIAL CONSIDERATION AND SUPPLEMENTARY EXAMINATIONS

You must submit all assignments and attend all examinations scheduled for your course. You should seek assistance early if you suffer illness or misadventure which affects your course progress. For both general and specific information on ‘special considerations’ contact Student Experience and the lecturer-in-charge: Also see http://www.asb.unsw.edu.au/currentstudents/agsmmba/academicinformation/assessmentsandexaminations/Pages/default.aspx#exams

and myUNSW

General Information on Special Consideration:

1. All applications for special consideration must be lodged online through myUNSW within 3 working days of the assessment due date (Log into myUNSW and go to My Student Profile tab > My Student Services channel > Online Services > Special Consideration). You will then need to submit the originals or certified copies of your completed Professional Authority form (pdf - download here) and other supporting documentation to Student Central. For more information, please study carefully the instructions and conditions at: https://my.unsw.edu.au/student/atoz/SpecialConsideration.html.

2. Please note that documentation may be checked for authenticity and the submission of false documentation will be treated as academic misconduct.

3. Applications will not be accepted by teaching staff. Student Experience will be automatically notified when you lodge an online application for special consideration.

4. Decisions and recommendations are only made by Student Experience, not by tutors.

5. Applying for special consideration does not automatically mean that you will be granted a supplementary exam or other concession.

Special Consideration and the Final Exam:

Applications for special consideration in relation to the final exam are considered by an AGSM Student Experience panel to which lecturers-in-charge provide their recommendations for each request.

If you attend the regular final exam, you are extremely unlikely to be granted a supplementary exam. Hence if you are too ill to perform up to your normal standard in the regular final exam, you are strongly advised not to attend. However, granting of a supplementary exam in such cases is not automatic. You would still need to satisfy the criteria stated above.
12. STUDENT RESOURCES AND SUPPORT

The University and the ASB provide a wide range of support services for students:

- **AGSM Student Experience**
  Advice and direction on all aspects of enrolment, timetables and graduation. Ground Floor – Blue Counter, AGSM Building (G27),
  Ph: 9931 9400
  E: studentexperience@agsm.edu.au

- **eLearning Support**: For online help using Moodle, follow the links from [http://teaching.unsw.edu.au/moodle-students](http://teaching.unsw.edu.au/moodle-students)
  
  **For login issues**
  Contact the **UNSW IT Service Centre**:
  
  **Hours:** Monday – Friday 8am – 8pm  
  Saturday – Sunday 11am – 2pm
  
  **Email:** ITServiceCentre@unsw.edu.au
  
  **Phone:**  (02) 9385 1333; **International:** +61 2 9385 1333

  **For assistance in using Moodle, including how to upload assessments**
  Contact the **AGSM Elearning Coordinator**:
  
  **Hours:** Monday – Friday, 9am – 5pm
  
  **Email:** elearning@agsm.edu.au
  
  **Phone:**  (02) 9931 9541; **International:** +61 2 9931 9541

  **For help with technical issues and problems**
  Contact the **External TELT Service Centre**:
  
  **Hours:** Monday – Friday 7.30am – 9.30pm  
  Saturday – Sunday 8.30am – 4.30pm
  
  **Email:** externalteltsupport@unsw.edu.au
  
  **Phone:**  (02) 9385 3331; **International:** +61 2 9385 3331

- **ASB Education Development Unit (EDU)**
  Academic writing, study skills and maths support specifically for ASB students. Services include workshops, online and printed resources, and individual consultations. EDU Office: Room GO7, Ground Floor, ASB Building (opposite Student Centre);
  Ph: +61 2 9385 5584; Email: edu@unsw.edu.au

- **UNSW Learning Centre** [www.lc.unsw.edu.au](http://www.lc.unsw.edu.au)
  Academic skills support services, including workshops and resources, for all UNSW students. See website for details.

- **Library training and search support services**:
  [http://info.library.unsw.edu.au/web/services/services.html](http://info.library.unsw.edu.au/web/services/services.html)
- **IT Service Centre**: Technical support for problems logging in to websites, downloading documents etc. [https://www.it.unsw.edu.au/students/index.html](https://www.it.unsw.edu.au/students/index.html)
  UNSW Library Annexe (Ground floor)
- **UNSW Counselling and Psychological Services** [http://www.counselling.unsw.edu.au](http://www.counselling.unsw.edu.au)
  Free, confidential service for problems of a personal or academic nature; and workshops on study issues such as ‘Coping With Stress’ and ‘Procrastination’.
  Office: Level 2, Quadrangle East Wing; Ph: +61 2 9385 5418
- **Student Equity & Disabilities Unit** [http://www.studentequity.unsw.edu.au](http://www.studentequity.unsw.edu.au) Advice regarding equity and diversity issues, and support for students who have a disability or disadvantage that interferes with their learning.
  Office: Ground Floor, John Goodsell Building; Ph: +61 2 9385 4734